

FICTITIOUS BUSINESS NAME STATEMENT

**To ensure a prompt and accurate record of your filing, type or print in black ink only.
DO NOT ABBREVIATE**

THE FOLLOWING PERSON(S) IS (ARE) DOING BUSINESS AS:

1.	Fictitious Business Name(s) _____	(optional) Business Phone No. (____) _____
1A.	<input type="checkbox"/> New Statement <input type="checkbox"/> Refile – list previous No. _____ <input type="checkbox"/> Change	
2.	Street Address, City & State of Principal place of Business City State Zip Code County (Do not use P.O. box or P.M.B.)	
3.	Full name of Registered Owner (If Corporation, enter corporation name)	If Corporation / LLC State of Incorporation or organization
	Res. / Corp. Address (Do NOT use a P.O. Box or P.M.B.)	City State Zip Code
	Full name of Registered Owner (If Corporation, enter corporation name)	If Corporation / LLC State of Incorporation or organization
	Res. / Corp. Address (Do NOT use a P.O. Box or P.M.B.)	City State Zip Code
4.	(CHECK ONE ONLY) This business is conducted by: <input type="checkbox"/> a trust <input type="checkbox"/> a state or local registered domestic partnership <input type="checkbox"/> an individual <input type="checkbox"/> a general partnership <input type="checkbox"/> a limited partnership <input type="checkbox"/> an unincorporated association other than a partnership <input type="checkbox"/> a corporation <input type="checkbox"/> a Limited Liability Partnership <input type="checkbox"/> co-partners <input type="checkbox"/> a husband and wife <input type="checkbox"/> a joint venture <input type="checkbox"/> a Limited Liability Co.	
	5.	Have you started doing business yet? <input type="checkbox"/> Yes Insert Date: _____ <input type="checkbox"/> No
6.	If the registered owner is NOT a corporation, sign below: (See Instructions on the reverse side of this form) Signature: _____ _____ (Type or Print Name) I declare that all information in this statement is true and correct. (A registered owner who declares as true information which he or she knows to be false is guilty of a crime.)	If the registered owner is: a corporation, an officer of the corporation signs below. any type of partnership, the general partner signs below. a limited liability company, a manager or an officer signs below. _____ Limited Liability Company/Corporation/Partnership Name _____ Signature and Title of Officer/Manager or General Partner I declare that all information in this statement is true and correct. (A registered owner who declares as true information which he or she knows to be false is guilty of a crime.) _____ Type or Print Name and Title of Officer/Manager or General Partner

These fees apply at time of filing:
 Filing fee \$23.00 for one business name.
 \$7.00 for each additional business name
 \$7.00 for each additional partner after first two
 Please provide a self-addressed, stamped, return envelope if mailed.

INSTRUCTIONS FOR COMPLETION OF STATEMENT

Please type or print legibly in black ink.

- (1) Insert the fictitious business name or names if more than one name is being filed.
- (1A) Mark if filing is a new statement, refile or a change to the previous statement
- (2) If the registered owner has a place of business in this state, insert the street number or his principal place in this state. If the registered owner has no place of business in this state, insert the street address of his principal place of business outside this state (P.O. Box not acceptable).
- (3) Enter the registered owner(s) name(s): (Read the instructions below) (P.O. Box not acceptable for any address)
If the registered owner is an individual, insert his/her full name and residence address.
If the registered owner is a partnership, or other association of persons, insert the full name and residence address of each general partner.
If the registered owner is a trust, insert the full name and residence address of each trustee.
If the registered owner is a limited liability company, insert the name of the limited liability company as set out in its articles of organization and insert the state in which they were recognized, and the principal business address.
If registered owner is a corporation, insert the name of the corporation as set forth in its articles of incorporation, the state of incorporation and the principle place of business.
- (4) Check the box which best describes how the business is being conducted. If this is unknown, registered owner(s) should seek legal counsel.
- (5) Indicate whether the registered owner has been doing business. If so, enter date business was first conducted under the fictitious business name or names listed.
- (6) Signatures: (Read instructions below)
If the registered owner is a partnership or other associations of other persons, the statement shall be signed by a general partner.
If the registered owner is a limited liability company, the statement shall be signed by a manager or officer of the organization.
If the registered owner is a trust, the statement shall be signed by a trustee.
If the registered owner is a corporation, the statement shall be signed by an officer. State title of officer.

NOTICE TO REGISTERED OWNER PURSUANT TO SECTION 17924 BUSINESS & PROFESSIONS CODE

- (1) Your fictitious business name statement must be published in an adjudicated newspaper within 30 days after the statement has been filed with the County Clerk-Recorder. The statement must be published once a week for four consecutive weeks and an affidavit of publication filed with the County Clerk-Recorder within 30 days after publication has been completed. The statement should be published in a newspaper of general circulation in the county where the principal place of business is located. The statement should be published in such county in a newspaper that circulates in the area where the business is conducted. If the registered owner does not have a place of business in this state, the notice shall be published in a newspaper of general circulation in Sacramento County. (Section 17917(A), B & P Code)
If a re-filing is required because the prior statement has expired, the re-filing need not be published unless there has been a change in the information required in the expired statement provide the filing is filed within 40 days of the date the statement expires (Sec. 17917, B & P Code)
- (2) Any person who executed, files or publishes any fictitious business name statement, knowing that such statement knowing that such statement is false, in whole or in part, is guilty of a misdemeanor and upon conviction thereof shall be fined not to exceed on thousand dollars (\$1000) (Section 17930 B & P Code)
- (3) A Fictitious Business Name Statement expires five (5) years from the date it was filed in the Office of the County Clerk-Recorder. Except as provided in Section 17923, B & P Code, it expires 40 days after any change in the facts set forth in the statement, except that a change in the residence address of an individual, general partner or trustee does not cause the statement to expire. The statement expires upon the filing of a statement of abandonment.
- (4) **DISCLAIMER:** The Office of the County Clerk-Recorder assumes no responsibility for the above interpretations. See Business & Professions Code, commencing with Section 17900 for complete text.